INFORMATION SECURITY POLICY

The Policy of ISO Quality Services Limited is on a continuing basis to exercise due care and due diligence to protect Information Systems from unauthorised access, use, disclosure, destruction, modification, disruption, or distribution.

This will ensure that our reputation with our clients is maintained through confidentiality, integrity and availability.

Leadership will ensure business, legal, regulatory requirements and contractual security obligations are considered, including but not limited to the Data Protection Act 2018 (GDPR).

Risk Assessments against agreed criteria are continually undertaken to ensure the protection of our confidential information.

The Leadership Team bears the responsibility for establishing and maintaining the system and undertakes to ensure its integrity is maintained through instruction and training of its personnel and that each employee has a proper understanding of what is required of them. Equally every employee has a personal responsibility to maintain integrity.

Further, the Leadership Team will ensure any subcontractor employed for a particular function will meet the requirements specified and accept responsibility for their actions.

The business has a strategy of continuous improvement and objective setting in line with the ISO 27001 Information Security Management Standard and Cyber Essentials Plus Certification.

The Information Security Management System will be monitored regularly under the Leadership Team's ultimate responsibility with regular reporting of the status and effectiveness at all levels.

	Name	Position	Date	Signed
Review 6	Jennifer Appleton	Managing Director	17th May 2023	
Review 7	Jennifer Appleton	Managing Director	28th May 2024	
Review 8	Jennifer Appleton	Managing Director	9th April 2025	
Review 9	Jennifer Appleton	Managing Director	20th July 2026